

City of Bloomfield
P.O. Box 206
Bloomfield, Kentucky 40008

PHONE
502-252-8222
FAX
502-252-9013

NOTICE

ADMINISTRATIVE REGULATIONS GOVERNING INSPECTION OF THE PUBLIC RECORDS OF THE CITY OF BLOOMFIELD

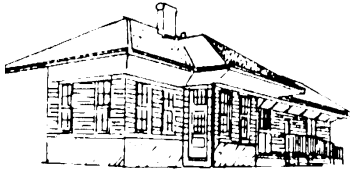
Pursuant to KRS 61.870 to 6.884, the public is notified that, as provided herein, the public records of the above named Agency of the Commonwealth of Kentucky are open for inspection by any person on written application to Jean M. Jury, City Clerk, official custodian of the public records of the City of Bloomfield, whose address is 141 Depot Street, P. O. Box 206, Bloomfield, Ky. 40008, from 8 a.m. to 4 p.m., Monday through Friday, each week, except holidays. Application forms for the inspection of the public records of this agency will be furnished on request to any person by an employee in this office. Assistance in completing the application form will be provided by an employee on request.

Applicants for the inspection of public records shall be advised of the availability of the records requested for inspection, and shall be notified in writing not later than three (3) working days after receipt of an application for inspection of any reason the records requested are not available for public inspection.

Copies of written material in the public records of this agency shall be furnished to any person requesting them on payment of a fee of ten (10) cents a page; copies of nonwritten records (photographs, maps, material stored in computer files or libraries, etc.) shall be furnished on request, on payment of a charge equal to the actual cost of producing copies of such records by the most economic process not likely to damage or alter the record.

This the 18th day of August 2014.

Jean M. Jury, City Clerk



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APPLICATION TO INSPECT PUBLIC RECORDS OR (COPIES TO BE FURNISHED UPON REQUEST)

To: Jean M. Jury, City Clerk, City of Bloomfield, P. O. Box 206, 141 Depot Street,
Bloomfield, Ky. 40008

Fax: 502-252-9013

Hours of operation: 8 a.m. to 4 p.m. Monday through Friday (except for holidays).

Precisely describe the public records requested:

On-site inspection of nonexempt public records 8 a.m. to 4 p.m. Prepayment is required for requested copies of all nonexempt public records at ten (10) cents per page, plus postage where appropriate. Agencies are not required to convert paper format records to electronic format.

Signature: _____ Printed: _____

Address: _____

Phone Number: _____ E-mail: _____

Date: _____