

## CITY OF BLOOMFIELD

June 12, 2017

### VOLUME IV

Mayor Rhonda Hagan called to order the regular monthly meeting of the Bloomfield City Council at 6:30 p.m. at the Northeast Nelson Fire House and lead the *Pledge Allegiance to the Flag*. Council members present were Laura Barnett, Jim Glisson, Janet Graves, Denny Howard, Suzanne Marks, and Ann Martin. City Attorney Amanda Deaton, Police Chief Scott Dennis, Public Works Superintendent Ricky Jewell and City Clerk Jean Jury were also present. Also present was *Ky Standard* reporter Dennis George.

**MINUTES AND FINANCIAL REPORTS:** Council members were emailed the meeting packets that included the agenda and the May 8, 2017 regular meeting and May 16, 2017 special meeting minutes. Readings of the minutes were waived. Barnett made a motion, duly seconded by Glisson, to approve the May 8<sup>th</sup> regular meeting minutes. Discussion followed with Barnett amending the motion to correct the Budget Workshop date to May 16, 2017. With Glisson's second, *motion carried by unanimous decision* to approve as amended. Graves made a motion to approve the May 16, 2017 special meeting minutes. Seconded by Barnett the *motion carried by unanimous decision*. Next, Howard made a motion, duly seconded by Martin, to approve the financial reports as presented. *Motion carried by unanimous decision.*

### UNFINISHED BUSINESS

**ORDINANCE 2017-118; FISCAL YEAR 2017-2018 ANNUAL BUDGET:** Barnett introduced the ordinance and held the second reading. Barnett made a motion to approve the ordinance. See "Exhibit A". With Martin's second, *motion carried by the following 6-0 roll call vote: Barnett-yes, Glisson-yes, Graves-yes, Howard-yes, Marks-yes, and Martin-yes.*

**HILL STREET (Marshall) PROPERTY:** Attorney Deaton suggested the Council go into executive session in regard to the upcoming master commissioner's June sale of this property.

**EXECUTIVE SESSION:** Glisson made a motion to go into executive session in accordance with KRS 61.810 for purposes to discuss deliberations on the future acquisition or sale of real property. With Marks second *motion carried by unanimous decision*. With no action being taken motion was made by Barnett and seconded by Graves to come out of executive session. *Motion carried by unanimous decision.*

**Continued...HILL STREET (Marshall) PROPERTY:** Barnett made a motion to authorize Martin to represent the city and allow an up-to \$5,000 bid for the City's purchase of the Marshall Property at the June Master commissioner's sale. With Howard's second, *motion carried by unanimous decision.*

**MASS FORECLOSURES:** Deaton reported there is no change.

**NUISANCE VIOLATIONS:** Glisson said he was hopeful for progress to be made by the next council meeting.

**BARDSTOWN-NELSON COUNTY TOURISM GRANT APPLICATION:** Martin relayed she has received no news in regard to Bloomfield's application that she submitted that requested funds to upgrade the downtown decorative pole banners.

**WATER LOAN REFINANCING:** Howard announced that the city received an update from Rural Development attorneys in regard to the refinancing of the water loan. He said it stated the scheduled date is June 20, 2017 to lock in rates and hopefully the rates are at a good level.

**FARMERS MARKET:** Barnett noted the market has slowed down at this time but the vender that came last week had a wonderful variety of produce for sale. She encouraged all to come.

**UNPAID 2016 PROPERTY TAXES:** Clerk Jury provided the Council with an updated list of unpaid 2016 property taxes. Howard made a motion to authorize Clerk Jury to apply liens to the 2016 unpaid properties. With Martin's second, *motion carried by unanimous decision*. Attorney Deaton noted the property for the master commissioner's sale should be excluded from the list.

**UNPAID 2017 BUSINESS LICENSES:** Glisson made a motion and seconded by Graves to authorize Attorney Deaton to proceed with legal action for unpaid city licenses. *Motion carried by unanimous decision*. Clerk Jury said she would get her the list.

## NEW BUSINESS

**CITY 2016-2017 BUDGET:** After the May 16<sup>th</sup>, 2017 budget workshop the Council realized that three projected year-end line items were over budget in regard to the 2016-2017 water company budgeted operating expenses while not affecting the total expenses. These line items were Operating Expenses, Repair & Maintenance, and Contract Labor. Overages amounted to \$61,000 in expenses. Glisson made a motion, duly seconded by Barnett, to move amounts not needed from Salaries, Utilities and Insurance/Bonding to make up for the overage. *Motion carried by unanimous decision.*

**ALLEY AND AVENUE CLOSURES:** Upon reviewing the recent unofficial survey of Doctors Alley (east side of Taylorsville Road at the 100 block) and Muir Avenue (at the 100 block of Chaplin Road) the Council held a discussion. The council learned that these streets have no 911 addresses and are mainly access to the back of personal properties. Hearing no benefits for the city to keep maintaining these streets Glisson made a motion to authorize these streets to be closed and divided among the property owners. With Martin's second, *motion carried by unanimous decision.* City Attorney Deaton was directed to draw up the necessary paperwork to initiate the closings.

**BLOOMFIELD SANITARY SEWER REHAB PROJECT 2017:** Attorney Deaton reviewed the Bell Engineer's contract with the City. At last month's meeting Mayor Hagan was authorized to execute this contract to design and provide a bid package for the Sewer Rehab Project.

**NELSON COUNTY JOINT CITY-COUNTY PLANNING & ZONING 2017-2018 BUDGET:** FY 2017 year end expenses for NCPZ were reviewed. The Council was made aware that the City's projected share of NCPZ expenses for FY 2017-2018 would be \$4,059.05; a \$526.01 increase from NCPZ FY 2017 budget.

**KLC CITIES STORIES PROJECT:** Martin shared that in May she received word that the City's application for the Kentucky League of Cities (KLC) and University of Kentucky Nunn Center City Stories Project was selected as one of 13 cities that were approved. Trainings are scheduled and the project could last over a couple of years.

**ECONOMIC DEVELOPMENT FOR ELECTED LEADERS TRAINING:** Martin spoke of the two-day (June 26-27) workshops that are coming up. She said she and Graves are planning to attend.

## REPORTS

**MAYOR:** Mayor Hagan spoke of the Kentucky Transportation Cabinet's work to begin on the City's south end boundary State HWY 55/62 seven mile stretch of road and the "S" curve (going toward Bardstown). She said she spoke to Ky Representative Chad McCoy about the City's north end boundary Hwy 55 and the many wrecks occurring out there, especially at Turkey Run right outside the city limits. She said the state is considering funding to help improve the safety of this road. She invited all to attend the June 17, 2017 "Barkfest" event being held at the park from 11:00 a.m. to 3:00 p.m. She said there were be door prizes, raffles, agility demonstrations, refreshments to buy and many scheduled events.

**PUBLIC WORKS:** Jewell spoke of the expense of purchasing speed bumps for Riverside Drive to slow traffic on this dead-end street. He said he could make speed bumps from cold patch asphalt product that would be much cheaper. Howard made a motion, duly seconded by Martin, to have Jewell build the speed bump from cold patch. *Motion carried by a 4-2 vote.*

**PATROL OFFICER REPORT:** Chief Dennis presented his report: 31 citations, 51 violations, 18 dispatched and 16 other agency assists.

Howard made motion, duly seconded by Martin, to adjourn at 7:50 p.m. *Motion carried by unanimous decision.*

\_\_\_\_\_  
Jean M. Jury, City Clerk

Date: \_\_\_\_\_

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Rhonda K. Hagan, Mayor

“Exhibit A”

**ORDINANCE 2017-118**  
**AN ORDINANCE ADOPTING THE CITY OF BLOOMFIELD KENTUCKY ANNUAL**  
**BUDGET FOR THE FISCAL YEAR JULY 1, 2017-JUNE 30, 2018**

Estimating Revenue and Resources and Appropriating Funds for Operation of City Government

**WHEREAS**, an annual budget proposal and message has been prepared and delivered to the Bloomfield City Council and

**WHEREAS**, the Bloomfield City council has reviewed such budget proposal and made the necessary modifications, and

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF BLOOMFIELD,**

**SECTION 1:** That the annual budget for the fiscal year beginning July 1, 2017 and ending June 30, 2018 is hereby adopted as follows:

**CITY OF BLOOMFIELD**  
**RECEIPTS AND EXPENSES**

	<i>GENERAL</i>	<i>PARK</i>	<i>PUBLIC</i>	<i>STREET &amp;</i>	<i>KLEFPF</i>
<b>REVENUES</b>	<b>FUND</b>	<b>FUND</b>	<b>IMPROVE</b>	<b>ROAD</b>	<b>LGEA</b>
PROPERTY TAX	160,000				
FRANCHISE TAX	34,000				
OCCUPATIONAL LICENSE	15,000				
RENT INCOME	6,600				
DIST. COURT FEES	5,500				
<b>INTERGOVERNMENTAL</b>	*				
RENTAL INCOME		1,000	31,200		
MUNICIPAL AID				16,557	
LITTER ABATEMENT				800	
ENCROACHMENT PERMITS				5,000	
SEVERANCE TAX					*1,200
GRANTS	5,000				*GEN.FUND
<b>MISC.</b>					
OTHER	2,000				
INTEREST INCOME	3,000				
FISCAL COURT		10,000			
<b>REVENUES:</b>	<b>232,300</b>	<b>11,000</b>	<b>31,200</b>	<b>22,357</b>	
FUND BALANCE JUNE 30 EST.	568,001	68,700	23,500	23,530	
<b>TOTAL FUNDS:</b>	<b>800,301</b>	<b>79,700</b>	<b>54,700</b>	<b>45,887</b>	
<b>EXPENDITURES</b>					
PARK EXPENSES		10,000			
POLICE & WTHLD:	55,000				*1,200
POLICE & CITY HALL EXP.	30,000				*GEN.FUND
STREET LIGHTS	25,000				
STREET & ROAD				10,000	

Litter Abatement-Permits				5,870	
EQUIPMENT PURCHASES	20,000				
CAPITAL IMPROVEMENTS	20,000	10,000			
CAPITAL OUTLAY	1,000		59,821		
ORDINANCE UPDATE	2,500				
<b>GENERAL GOVERNMENT</b>					
ADMIN SALARIES (w/Elect.officials)	70,000				
PLANNING & ZONING	5,000				
PROFESSIONAL FEES	30,000		15		
ADVERTISING & PRINTING	7,000				
OTHER ADMIN. EXPENSE	1,000				
GRANT & MATCHING	6,000				
MAYORS EXPENSE	3,200				
MISC. EXPENSE	5,000				
<b>TOTAL ACCT. EXPENSE:</b>	<b>286,900</b>	<b>20,000</b>	<b>15</b>	<b>15,870</b>	
DEPRECIATION	75,000				
CONTINGENCY FUND	20,000	20,000	20,000	27,517	
RESERVE	418,401	39,700	34,685	2,500	
<b>TOTAL FUND EXPENSE:</b>	<b>800,301</b>	<b>79,700</b>	<b>54,700</b>	<b>45,887</b>	

**WATER COMPANY BUDGET  
RECEIPTS & EXPENSES**

<b>Beginning Funds Available</b>		550,000
<b>Operating Revenues</b>		
Water Sales		985,000
Sewer Service & Hook Up Fees		150,000
Meter Sales		15,000
Miscellaneous, Penalty & Refunds		33,000
<b>Total Operating Revenue</b>		1,183,000
<b>Total Funds Available</b>		1,733,000
<b>Operating Expenses</b>		
Water Purchase		330,000
Sewer		120,000
Operating Expenses		115,000
Salaries		262,000
Repair & Maintenance		150,000
Contract Labor		95,000
Utilities		48,000
Office Expenses		4,000
Insurance and Bonds		45,000

Payroll Taxes		15,000
Employee Benefits		75,000
Lab Expenses		7,000
Dues, Permits & Fees		5,000
Engineering		15,000
Legal		2,500
Accounting		10,000
Rent		31,200
Refunds		3,000
Miscellaneous		2,000
Bad Debt Expenses		3,000
Depreciation		250,000
<b>Total Operating Expense</b>		<b>1,587,700</b>
<b>Funds Available Before</b>		<b>145,300</b>
<b>Non-Operating Revenues (Expenses)</b>		
Interest Income		1,500
Interest Expense		(60,000)
Equipment Purchases		(15,000)
Other Capitol Expenses		(45,000)
System Development Charges		2,000
WW Grant Income		TBD
Construction/Renovation Projects		TBD
Sewer Renovation Engineering		(20,000)
<b>Total Non-Operating Revenue (Expense)</b>		<b>(136,500)</b>
Contingency Fund		8,800
Total Expenditures		1,733,000

**SECTION II:** This ordinance shall be published in The Kentucky Standard by Title and Summary within 30 days following adoption.

**SECTION III:** This ordinance becomes effective upon passage and adoption. All interested persons and organizations in Nelson County are hereby notified that a copy of the City of Bloomfield 2017-2018 annual fiscal year budget will be available for public inspection on weekdays between 8:00 a.m. and 4:00 p.m. at Bloomfield City Hall, 141 Depot Street, Bloomfield, Ky. and at [www.bloomfieldky.com](http://www.bloomfieldky.com) under "Downloads" for the June 12, 2017 City Council Minutes.