

**CITY OF BLOOMFIELD**  
**June 13, 2016**  
**VOLUME IV**

Mayor Rhonda Hagan called to order the regular monthly meeting of the Bloomfield City Council at 6:30 p.m. at the Northeast Nelson Fire House and lead the *Pledge Allegiance to the Flag*. Council members present were Laura Barnett, Sue Case, Janet Graves, Jim Glisson, Denny Howard and Tammy Wimpsett. Officers present were Public Works Superintendent Ricky Jewell, Police Chief Scott Dennis, City Clerk Jean Jury, and City Attorney Amanda Rogers Deaton. Also present were *Kentucky Standard* reporters Trey Crumbie and Katie Simpson.

**MINUTES AND FINANCIAL REPORTS:** Council members were e-mailed meeting packets that included copies of last month's regular meeting and May 26, 2016 special meeting minutes and last months' financial reports. The readings were waived. Wimpsett made motion, duly seconded by Howard, to approve the regular meeting minutes. *Motion carried by unanimous decision.* Case made motion, duly seconded by Graves, to approve the special meeting minutes. *Motion carried by unanimous decision.* Next, Graves made a motion, duly seconded by Glisson, to approve the financial reports as presented. *Motion carried by unanimous decision.*

**UNFINISHED BUSINESS**

**FISCAL YEAR 2014-15 AUDIT STATUS:** When Clerk Jury contacted Jones & Hurley CPAs about the audit presentation at the June meeting they relayed that once the City answers all the required questions the audit will soon be complete.

**ORDINANCE 2016-110, FISCAL YEAR 2016-2017 BUDGET:** Barnett held the second reading of the budget ordinance in summary. Wimpsett made a motion, duly seconded by Howard, to adopt the ordinance. *Motion carried by the following 6-0 roll call vote: Barnett-yes, Howard-yes, Glisson-yes, Graves-yes, Case-yes, Wimpsett-yes.* See the full ordinance attached as "Exhibit A".

**BID TABULATIONS FOR SMOKE TESTING CITY SEWERS:** Jewell reported that three bids were received for smoke testing, camera evaluation and cleaning city sewers; Pipe Eyes - \$70,890, Underground Video Technology - \$82,500, or 81,600 contractor's computed total, and Champion Cleaning Specialists, Inc - \$129,135. Jewell ascertained that Pipe Eyes has completed satisfactory work in the past and recommends them as the most responsible and responsive bidder. Glisson made a motion, duly seconded by Wimpsett, to award the bid to Pipe Eyes. *Motion carried by unanimous decision.* Jewel confirmed that this job is approved by Rural Development under the ongoing Waste Water Improvement Project.

**2015 UNPAID TAXES:** After reviewing the delinquent property list for 2015 unpaid taxes City Attorney Deaton recommended the council place liens on the properties. Howard made a motion, duly seconded by Graves, to authorize the Clerk Jury to apply the liens. *Motion carried by unanimous decision.* See "Exhibit B".

**HILL STREET PROPERTY AND MASS FORECLOSURES:** Attorney Deaton spoke to both agenda topics saying these nine property foreclosures are still pending the legal process to move forward.

**EMERGENCY MANAGEMENT STATION PROJECT:** Howard reported that the painting is finished, all the concrete poured, and that Cook Construction is waiting on the Overhead door to be installed. He said that Jewell has insured that all utilities have been run. Unfinished work includes installing the furnace, setting the fuel tank and generator. Howard commended Cook for the work that has been done. Attorney Deaton presented a rough draft of a five year lease contract between the City and County Judge for renting the commercial building for \$550 a month. Howard made a motion, duly seconded by Barnett, to authorize the Mayor to enter into the lease with Judge Watts. *Motion carried by unanimous decision.* Clerk Jury said she would check with KLC Insurance company to make sure the building is covered during the building completion process and lease contract period.

**NUISANCE VIOLATIONS:** Glisson reports that progress has been made on the oldest violation and two more have been moved to Nelson County Code Enforcement which may involve the court process to address and remedy the nuisance.

**AUDITOR SELECTION - FISCAL YEAR 2015-2016:** Mayor Hagan reported that Clerk Jury sent request for audit service letters to five CPA firms that the LTADD Clerks use as auditor for their cities. She read the one response letter from Brown & Company CPAs who proposed their fee for \$5,500 to complete the audit. Comparing this bid with Jones & Hurley CPAs' \$5,975 bid from the May regular meeting she recommended Brown & Company for the job. Barnett made a motion, duly seconded by Glisson, to accept the Mayor's recommendation and award the contract to Brown & Company. *Motion carried by unanimous decision.*

**NELSON COUNTY JOINT CITY-COUNTY PLANNING COMMISSION VACANCY:** Mayor Hagan informed the Council that Bloomfield's Commissioner vacancy still exists. She asked for the Council to seek someone to fill the position.

**FARMERS MARKET:** Barnett reported on the 181 Chaplin Road Farmers Market. She said the market is going well and expects more vegetables to be presented as they become available.

## NEW BUSINESS

**ORDINANCE 2016-111: OCCUPATIONAL LICENSE TAX ORDINANCE:** Glisson introduced the ordinance that replaces the 2000-2 (16 year old) outdated ordinance. He spoke of the hours of work Clerk Jury and he had done to update the ordinance. Clerk Jury inquired with cities of Bloomfield's similar size in regard to language drafted in their license ordinances and the difficulties they endured to enforce the ordinance. After working many days on a new version Glisson, Clerk Jury and Mayor Hagan then met with Attorney Deaton to perfect the ordinance. The council received a copy in their packets for their review. After a short discussion Attorney Deaton held the first reading of the Ordinance.

**RESOLUTION 2016-122: 2016-17 MUNICIPAL AID AGREEMENT:** Mayor Hagan discussed receiving the agreement today. It relayed that the City should expect approximately \$16,496.39 for the Fiscal Year July 1, 2016 apportionment. Wimpsett read the resolution. Howard made a motion, duly seconded by Wimpsett, to approve the resolution. *Motion carried by a 6-0 roll call vote: Barnett-yes, Howard-yes, Glisson-yes, Graves-yes, Case-yes, Wimpsett-yes.*

**PUBLIC HEARING: PAVING CITY STREETS:** Mayor Hagan announced a public hearing would be held at 6:25 p.m. before the next regular meeting to obtain written or oral comments from the public regarding the proposed use of Municipal Aid and Local Government Economic Assistance program funds for the 2016-17 fiscal year.

**NATIONAL GET OUTDOORS DAY:** Wimpsett relayed that the "We Survive" local group brought urban city kids for an annual day on Saturday, June 11th, to the City park for families to enjoy healthful outdoor activities. Working with Sharon Cecil, owner of the farm dedicated to the "We Survive" Bloomfield Farm, Wimpsett and she organized the day. As part of the ceremony Wimpsett said the City donated a Tulip Poplar tree that was planted near the entrance to the Bloomfield Memorial Park to finalize the event.

## REPORTS

**PUBLIC WORKS REPORT:** Jewell addressed the Snyder Alley (formerly called Carr's Alley) guard rail issue Wimpsett asked about at a prior meeting. He spoke with County and State engineers who state that if there is an accident involved with the rails the City is liable if the rail is not properly installed. He relayed that these officials say there are many areas throughout that have the similar slope. He said that a stop sign at the end of Snyder at Decatur and Snyder will be installed to slow the traffic.

**POLICE CHIEF REPORT:** Chief Dennis reported that there were 63 citations written this month by the police force this month.

## ADJOURNMENT

Glisson made motion, duly seconded by Howard, to adjourn at 7:30 p.m. *Motion carried by unanimous decision.*

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Jean M. Jury, City Clerk  
Date: \_\_\_\_\_

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Rhonda K. Hagan, Mayor

"Exhibit A"  
**ORDINANCE 2016-110**  
**AN ORDINANCE ADOPTING THE CITY OF BLOOMFIELD KENTUCKY ANNUAL**  
**BUDGET FOR THE FISCAL YEAR JULY 1, 2016-JUNE 30, 2017**

Estimating Revenue and Resources and Appropriating Funds for Operation of City Government

**WHEREAS**, an annual budget proposal and message has been prepared and delivered to the Bloomfield City Council and

**WHEREAS**, the Bloomfield City council has reviewed such budget proposal and made the necessary modifications, and

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF BLOOMFIELD,**

**SECTION 1:** That the annual budget for the fiscal year beginning July 1, 2016 and ending June 30, 2017 is hereby adopted as follows:

**CITY OF BLOOMFIELD**

**RECEIPTS AND EXPENSES**

	<i>GENERAL</i>	<i>PARK</i>	<i>PUBLIC</i>	<i>STREET &amp;</i>	<i>KLEFPF</i>
<b>REVENUES</b>	<i>FUND</i>	<i>FUND</i>	<i>IMPROVE</i>	<i>ROAD</i>	<i>LGEA</i>
PROPERTY TAX	160,000				
FRANCHISE TAX	31,000				
OCCUPATIONAL LICENSE	14,000				
RENT INCOME					
DIST. COURT FEES	5,000				
<b>INTERGOVERNMENTAL</b>					
RENTAL INCOME		1,000	31,200		
MUNICIPAL AID				10,000	
LITTER ABATEMENT				800	
LAW ENFORCEMENT SUB.					
SEVERANCE TAX					*1,200
GRANTS	3,200				*Rev. Acct.
<b>MISC.</b>					
OTHER	100			3,000	
INTEREST INCOME	3,000				
FISCAL COURT		10,000			
<b>REVENUES:</b>	<b>217,500</b>	<b>11,000</b>	<b>31,200</b>	<b>13,800</b>	
FUND BALANCE JUNE 30 EST.	528,393	63,652	51,136	29,205	
<b>TOTAL FUNDS:</b>	<b>745,893</b>	<b>74,652</b>	<b>82,336</b>	<b>43,005</b>	
<b>EXPENDITURES</b>					
PARK EXPENSES		15,000			
POLICE & WTHLD:	45,000				*1,200
POLICE & CITY HALL EXP.	30,000				*Rev. Acct.
STREET LIGHTS	22,000				

STREET & ROAD				20,000	
Litter Abatement				800	
EQUIPMENT PURCHASES	35,000				
CAPITAL IMPROVEMENTS	20,000	14,500			
CAPITAL OUTLAY	1,000		59,821		
ORDINANCE UPDATE	2,500				
<b>GENERAL GOVERNMENT</b>					
ADMIN SALARIES (w/Elect.officials)	64,200				
PLANNING & ZONING	5,000				
PROFESSIONAL FEES	20,000		15		
ADVERTISING & PRINTING	7,000				
OTHER ADMIN. EXPENSE	1,000				
GRANT & MATCHING	6,000				
MAYORS EXPENSE	3,200				
MISC. EXPENSE	5,000				
<b>TOTAL ACCT. EXPENSE:</b>	<b>268,100</b>	<b>29,500</b>	<b>59,836</b>	<b>20,800</b>	
DEPRECIATION	75,000				
CONTINGENCY FUND	20,000	20,000	20,000	19,705	
RESERVE	382,793	25,152	2,500	2,500	
<b>TOTAL FUND EXPENSE:</b>	<b>745,893</b>	<b>74,652</b>	<b>82,336</b>	<b>43,005</b>	

## WATER COMPANY BUDGET

### RECEIPTS & EXPENSES

<b>Beginning Funds Available</b>		500,000
<b>Operating Revenues</b>		
Water Sales		975,000
Sewer Service & Hook Up Fees		155,000
Meter Sales		15,000
Miscellaneous, Penalty & Refunds		30,000
<b>Total Operating Revenue</b>		1,175,000
<b>Total Funds Available</b>		1,675,000
<b>Operating Expenses</b>		
Water Purchase		360,000
Sewer		130,000
Operating Expenses		90,000
Salaries		240,000
Repair & Maintenance		75,000
Contract Labor		80,000
Utilities		70,000
Office Expenses		5,000

Insurance and Bonds		50,000
Payroll Taxes		20,000
Employee Benefits		75,000
Lab Expenses		10,000
Dues, Permits & Fees		5,000
Engineering		10,000
Legal		2,500
Accounting		15,000
Rent		31,200
Refunds		10,000
Miscellaneous		1,500
Bad Debt Expenses		4,000
Depreciation		250,000
<b>Total Operating Expense</b>		<b>1,534,200</b>
<b>Funds Available Before</b>		<b>140,800</b>
<b>Non-Operating Revenues (Expenses)</b>		
Interest Income		500
Interest Expense		(60,000)
Equipment Purchases		(25,000)
Other Capitol Expenses		(15,000)
System Development Charges		2,000
WW Grant Income		200,000
Construction/Renovation Projects		(200,000)
Sewer Renovation Engineering		(20,000)
<b>Total Non-Operating Revenue (Expense)</b>		<b>(117,500)</b>
Contingency Fund		23,300
<b>Total Expenditures</b>		<b>1,675,000</b>

**SECTION II:** This ordinance shall be published in The Kentucky Standard by Title and Summary within 30 days following adoption.

**SECTION III:** This ordinance becomes effective upon passage and adoption. All interested persons and organizations in Nelson County are hereby notified that a copy of the City of Bloomfield 2016-2017 annual budget will be available for public inspection on weekdays between 8:00 a.m. and 4:00 p.m. at Bloomfield City Hall, 141 Depot Street, Bloomfield, Ky. and on the [www.bloomfieldky.com](http://www.bloomfieldky.com) website under "Downloads" June 13, 2016 City Council Minutes.

First Reading: May 25, 2016. Second Reading: \_\_\_\_\_, 2016. Published:

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ATTEST:

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Rhonda K. Hagan, Mayor

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Jean M. Jury, City Clerk

"Exhibit B"

<b>2015 Unpaid Taxes</b>				
LocationID	BillNo	OwnerName	Delinq.	ForYear
73W00-03-003.01	30	Beard, Lillie Estate/Plummer	32.56	2015
73E00-04-016	135	Cox Andrew K & Anna	310.76	2015
73N00-01-001	184	Frazier Allen EST	65.12	2015
73W00-04-048	205	Guthrie Ike Jr	32.56	2015
73W00-05-027	333	Marshall John Estate c/o Dan R	21.71	2015
73W00-04-055.X1	343	Mason Robert	23.88	2015
73N00-10-003	436	Parks Darrell Letcher	154.83	2015
73E00-04-015	510	Simpson Aaron & Jenny	316.55	2015
73E00-04-011	530	Spalding James W & Joyce	59.7	2015
73W00-04-047	596	Wickliffe Utley EST Guy Mock	10.85	2015